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# Example of Rehabilitation Counselor Job Description

Our company is growing rapidly and is looking to fill the role of rehabilitation counselor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for rehabilitation counselor

* Prepare and monitor rehabilitation plans for individuals based on initial assessment and client progress
* Collaborate with other members of treatment teams to enhance rehabilitation services and reinforcement of positive behaviors
* Prepare plan goals and objectives
* Follow up on issues associated with Individual participation and progress in pre-vocational training programs
* Complete reports on individual participation and progress in Work Opportunities program activities
* Help to develop discharge plans to meet the rehabilitation needs of the individuals
* Assist in gathering statistics and providing information such as the types and quantity of rehabilitation/vocational training services delivered within a weekly and monthly time frame for compilation into management information reports, payroll, and program reports
* Assist in conducting a comprehensive evaluation of rehabilitation and social support needs of individuals
* Interview individuals to elicit information about skills and support networks available
* Develop rehabilitation and long-term goals and objectives for ongoing placement and support of each individual

## Qualifications for rehabilitation counselor

* Multi-social, ethnic and cultural groups
* Observe individuals in Work Opportunities environmental settings
* Assist individuals in linking up with and maintaining contact with various training/support services necessary to develop new skills or refine current skills
* Participate with other rehabilitation and clinical service providers in the development and coordination of individual service plans and endeavors
* Maintain official records of progress in rehabilitation and Work Opportunities/support services through service progress reports, records, and rehabilitation services plans and review notes and other program and management information reports
* Evidence of established research and scholarship of national significance