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# Example of Registered Nurse Clinical Coordinator Job Description

Our company is growing rapidly and is hiring for a registered nurse clinical coordinator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for registered nurse clinical coordinator

* Responsible for the cleaning of sterile and non-sterile equipment
* Sets up and assists Radiation Oncologist with department special procedures
* Supports and participates in maintaining a safe patient care environment
* Uses effective and professional communication skills
* Utilizes equipment needed in patient care appropriately
* Must be able to handle ongoing, routine and occasional non-routine clinical situations requiring use of sound professional judgment and/or initiative for the majority of the scheduled shift
* Must be able to resolve immediate and urgent problems, which arise occasionally with sound professional judgment
* Must have professional judgment and initiative in dealing with and problem solving sometimes confrontational and conflicting issues presented by patients, families, physicians and other departments
* Computer skills needed for documentation within documentation system and use of HIS
* Two years or more of hospital experience required

## Qualifications for registered nurse clinical coordinator

* Minimum of one year oncology experience, preferably in Radiation Oncology
* Works with nursing staff and nursing leadership to ensure all nurse sensitive quality metrics (including core measures and HCAHPS) are maintained above the national/NDNQI benchmark through process improvement, reduction in practice variation, and evidence based practice
* A separate pediatric entrance and waiting area
* Private treatment rooms
* CT Scan capabilities
* Digital Ultrasound