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# Example of Regional Director Job Description

Our growing company is looking to fill the role of regional director. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for regional director

* Build a sustainable and growing sales funnel capable of consistently achieving sales goals
* Achieve consistent client retention and annual client satisfaction goals
* Individual would work closely with company business development leadership in developing and closing on new work scopes in this region
* Individual would be the primary responsible person for client interface, work force implementation and operational strategy and project business development
* Position would functionally report to the Vice President, Power Maintenance and interface with Power Maintenance Directors supporting U.S. based power generation for work force coordination and integration
* Regional support would be administered through centralized organization leadership for HSE (Safety), Human Resources, Staffing, financial and business development
* With the projection of current and backlog work establishment of a regional company office would be necessary to support project and business administration, accounting, Billing, Contract Administration and Project Controls
* Management and oversight of regional personnel would be expected to ensure project safe performance, and business effectiveness, efficiency and compliance
* Provide leadership to staff to develop long-term strategic plans that support the organization's mission and goals
* Assist in establishing overall marketing strategy for the Canadian opportunities

## Qualifications for regional director

* Ability to develop high performing consultants and teams
* Must be detailed oriented with a concern for quality expressed by continually initiating system and process improvements
* Minimum of five years of progressive maintenance experience, including oversight of multiple communities
* Demonstrated success in leadership, staff development and team building
* Excellent written and verbal communication skills, including ability to deliver reports in a clear and concise manner with proper background information and recommendations
* Ability to multitask and prioritize tasks to ensure Company goals and deadlines are met