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# Example of Regional Controller Job Description

Our growing company is hiring for a regional controller. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for regional controller

* Assists with preparation of budget and preparation of other financial information as necessary
* Identifies and reports undesirable trends and potential business opportunities and makes recommendations for action
* Orients and trains staff accountants
* Assists the surgery center’s staff with accounting issues and provides training and education as necessary
* Oversees all and assists in preparing month end-closing procedures
* Works closely with other department heads, to assist with any accounting function related questions
* Oversees and assists in preparing all internal audit work papers
* Oversees and prepares all Medicare and Medicaid work papers
* Oversees all daily operations in Accounting, Accounts Payable, Payroll and productvity
* Reviews all Accounts Payable and payment packages

## Qualifications for regional controller

* Minimum 15 years relevant experience, at least few in multinational environment(Shared services experience will be an advantage)
* Master's degree in Finance, or equivalent desirable
* ACA/ACCA/CIMA or other appropriate financial management accounting qualification
* Excellent Microsoft IT skills, SAP experience preferred
* Ability to priorities – assess importance and carry out work to meet both stated and un-stated deadlines
* Business acumen - ability to understand the business environment and anticipate what the business needs to consider and how to achieve it