Downloaded from <https://www.velvetjobs.com/job-descriptions/quality-tech>

# Example of Quality Tech Job Description

Our company is looking for a quality tech. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for quality tech

* Assists individuals and teams with practice and procedure development and changes
* Operate, clean and sanitize production line equipment
* Assure facility compliance to affiliate, regulatory and best in class industry quality, Good Manufacturing Practices (GMP), Safe Quality Foods (SQF), and sanitation standards through monitoring and reporting procedures
* Maintain quality and food safety manuals to assure all policies and procedures are current and effective, and compliant with corporate and SQF requirements
* Collect, analyze and report findings for production environmental swabs (Adenosine triphosphate - ATP, and microbiological)
* Conduct microbiological, chemical and/or physical testing of products
* Conduct product label and weight verifications and monitor for compliance
* Assist the Quality Manager/Supervisor in the implementation of quality and food safety systems policies and procedures
* Provide assistance to the Leadership Team with Third Party Audits and inspections
* Provide technical assistance resources to production for plant trials and scale-up product trials

## Qualifications for quality tech

* Must have demonstrated sense of responsibility, leadership skills, and accuracy in performance of past and present job assignments
* Ability to read and understand specifications and instructions
* Must have strong communication skills and able to present material on one-to-one basis to a group of your peers and/or management if needed
* Must become 6 Sigma Green Belt certified within one year of taking position
* Must be able to explain the intent of the Vidalia quality policies to peers and Vidalia Operations Team
* High school diploma and 2-3 years’ experience in a similar role