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# Example of Quality Specialist Job Description

Our growing company is looking for a quality specialist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for quality specialist

* Stabilize processes and implement statistical process controls (SPC) to establish and maintain process capability using statistical methods
* Apply inspection, measurement and sampling methods and participates in method improvements
* Participates as an active team member in developing robust processes as part of the New Product Introduction (NPI)
* Maintain and audit the plants audit readiness
* Lead and guide plants external audits
* Analyze, interpret and act on data (HACCP, Net Weights, and EQA) recorded and/or entered into the computer
* Audit all aspects of our business to ensure the processes our compliant to our Quality and Food Safety standards
* Interact with all levels of management to ensure the quality systems implemented are effective in their respective shifts and departments
* Train employees as needed on Quality and Food Safety
* As new quality programs are implemented, train and audit becomes ingrained in the practices of the employees

## Qualifications for quality specialist

* Must be able to provide leadership and be accountable in achieving required Portfolio quality results
* Auditing qualification
* Master degree in Economics/Accountancy/Finance/Computer Sciences/International relations
* Good knowledge in accountancy, FS processes
* Bachelor’s Degree, a degree concentration in Engineering, Life Science, Physical Science or a related emphasis on statistics and trend analysis is preferred
* 2-4+ years of Medical Device or Pharmaceutical industry experience required with complaint management, post market vigilance, risk management, or compliance