Downloaded from <https://www.velvetjobs.com/job-descriptions/quality-process-manager>

# Example of Quality Process Manager Job Description

Our growing company is looking to fill the role of quality process manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for quality process manager

* Supervise addition of new colours to the PLM colour library system (FlexPLM)
* Responsibility for implementation and maintenance of preventive Quality assurance tools and methods, P-FMEA, MSA, SPC and layered audits
* Provide day-to-day management and technical leadership for organizational and project aspects related to Quality System compliance
* Monitor development from requirements through acceptance testing to include walkthroughs, inspections, metrics and identified problems and trends
* Develop and maintain the Quality System
* Generate and maintain a schedule of Quality activities
* Conduct process and product assessments, and maintain assessment results in a software tool
* Monitor the supplier’s to ensure compliance to their plan and procedures
* Review results/status from the Supplier’s audits, corrective actions, and metrics
* Support milestone reviews, peer reviews, and project reviews, as appropriate

## Qualifications for quality process manager

* To analyze volume information and identify opportunities to optimize, through consolidation, changes in routing, transport mode
* Proven track record of applying problem-solving frameworks, such as 6 sigma, DMAIC, PDCA Cycle
* Proven analytical and quantitative skills (includes ability to use tools such as Excel and Access)
* Represent AQR in Abbott Engineering Standards steering committee, environmental committee and process committees
* Excellent written and verbal communications and presentation in English, Chinese or other languages
* University degree in engineering with 10+ years experience or equivalent