Downloaded from <https://www.velvetjobs.com/job-descriptions/quality-controller>

# Example of Quality Controller Job Description

Our company is searching for experienced candidates for the position of quality controller. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for quality controller

* Coordinates the analysis and revises maps and processes according to necessity, and proposes improvements to maintain the certifications
* Follows up and controls the repair services and the quality of activities and/or support received
* Communicates with members in the department on technical issues
* Generates reports with key performance indicators (KPI’s) analysis
* Analyzes the KPIs to foster business process improvements
* Develops and keeps updated database of Repair Stations
* Keeps updated and informed on FAA compliance issues
* Approves items received after inspection
* Inputs data in computer information systems
* Checks incoming quality documentation

## Qualifications for quality controller

* 10 years of experience in contract administration related roles
* Experience in heavy industry or industrial sector
* Testing of product
* Product sampling & raw material collection
* Do pre-product qualification tests for cut length predictions
* Assembly of test units (10 pin press, full assembly)