Downloaded from <https://www.velvetjobs.com/job-descriptions/quality-control>

# Example of Quality Control Job Description

Our company is searching for experienced candidates for the position of quality control. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for quality control

* Receive and sample bulk raw materials for QC testing
* Receive and maintain custody of raw material samples that come into the lab for testing
* Order, stock and receive laboratory supplies
* Complete all required documentation legibly and accurately
* Mapping controlled temperature chambers
* Organization of samples
* Inventory of samples
* Management of samples in LabWare LIMS
* Work assignments will encompass activities from routine to semi-routine in nature with the ability to recognize deviations from accepted limits and practices
* Completing assignments in a timely manner, for assisting with troubleshooting, assisting with data trending, and for follow-up on any testing issues or excursions

## Qualifications for quality control

* Associates degree or equivalent experience/training required
* Use a print press and/or bindery machine to produce quality-standard products
* Visual inspecting product for defects and print quality analysis
* Make adjustments to equipment as needed
* Responsible for cleanliness of area
* High School Diploma and/or Vocational/Technical School