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# Example of Quality Control Specialist Job Description

Our company is growing rapidly and is hiring for a quality control specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for quality control specialist

* Own analytical methods and standard operating procedures, and drive appropriate revisions
* Recommend Standard Operating Procedures for laboratory and field activities
* Assist in identification, segregation, and NCR generation for nonconforming products and materials, as required, including containment of nonconforming product through stock purges
* Recognize and identify any quality control issues, and promptly notify management
* Collaborate with management and the trainer in the planning, development, and coordination of educational and training programs for process improvement and quality control initiatives
* Assist QC Supervisor in organization and scheduling work assignments and trouble-shooting for Quality Control Specialists I & II
* To perform final checks of the company profiles and making sure they are prepared with agreed quality level
* To advise and support less experienced colleagues in meeting the expected quality standards
* To recognize opportunities for continuous process improvement
* You know any additional, foreign languages

## Qualifications for quality control specialist

* Formulates and executes plans to resolve complex issues and involves others as appropriate
* Makes recommendations to management for improvement in processes related to files or areas of evaluation
* Evaluates trends in errors within assigned groups and suggests modifications to business processes to diminish errors
* May meet with management of business lines to discuss appropriate measures for error reduction
* Must be a United States citizen and have SECRET clearance eligibility
* The candidate must have 5 to 10 years of related experience quality type programs