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# Example of Quality Control Analyst Job Description

Our innovative and growing company is looking to fill the role of quality control analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for quality control analyst

* Ensure the implementation of and adherence to procedures, including medical monitoring inoculations and titer testing/follow-up, and training to ensure the safety and health of personnel working within the QC Microbiology function
* Performing gram stain and other appropriate microbial identification functions
* Identifying and initiating deviations related to GMP operations
* Documents production activities and experiments
* Measure compliance and quality standards by completing data analysis and reporting
* Conduct critical chemical and physical analyses on Raw Materials, Initial, In-process and Final products, and samples collected from environmental monitoring programs at the manufacturing facilities
* Limited domestic travel
* Serve as a mentor for more junior analysts within the team providing guidance and direction as needed
* Broader understanding of other aspects of the business and apply quality principles when reviewing documentation and making decisions/ suggestions
* Stays current on new requirements & making associated recommendations that affect area of expertise

## Qualifications for quality control analyst

* Ability to work both independently and cooperatively on project teams (both inter- and intra-Compliance)
* Assist Product Line Managers and Engineers with processing all phases of handling returned material from initiating an RMA to providing documented corrective action to customers
* Coordinate Evaluation and implement the disposition of returned product
* Monitor and reporting status to customer of returned material
* Invoice and package customer Sales Orders as required
* Arrange, lead, and participate in RMA practical problem solving team activities