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# Example of Quality Assurance Tech Job Description

Our company is hiring for a quality assurance tech. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for quality assurance tech

* Perform process audits of equipment setup and conditions to ensure process controls are observed
* Responsible for verifying product quality in a timely manner against specification, includes raw, work in progress, and finished goods product
* Responsible for identifying, holding, and reporting any product that does not meet specification
* Design, create and execute test plans based on product use case scenarios on Linux server, Mac OSX, Windows and mobile (Android, iOS etc) platforms
* Provide global scaling, performance, and extreme limit testing
* Support NOC and CSR escalations through test references and insights
* Certification of CDN compatibility with 3rd-party video encoders
* Encoder brand & model configuration documentation
* Participate in multiple time zone remote conference calls and meetings
* Keys product receipts for payment and inventory accuracy, confirms vendor discrepancies or units received vs

## Qualifications for quality assurance tech

* Experience of using automation test tools such as QTP, Selenium or equivalent
* Basic understanding of development lifecycle and quality assurance phases
* HP ALM or other similar tools - Nice to have
* MS Office tools (Excel, Word)
* Experienced in writing use cases, functional specifications, scenarios, business processes, workflows, process flows, test cases, and test plans
* Must be a motivated team player with strong interpersonal skills