Downloaded from <https://www.velvetjobs.com/job-descriptions/qc-microbiology>

# Example of QC Microbiology Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of QC microbiology. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for QC microbiology

* Initiate OOS investigations for Final Product, In-Process, Stability and other cGMP data
* Develop and continually update the production schedule on a weekly, monthly and quarterly basis and ensure alignment/adjustment of manufacturing schedule to meet development program milestones and corporate goals, as appropriate
* Ensure that equipment and processes are appropriately maintained and approved for specified testing activities
* Build a world-class organization by recruiting and developing top talent
* Support strategic plans for laboratory, process, and plant continuous improvements in order to increase efficiency and drive down costs
* Author any required Quality Agreements with external laboratory partners
* Support implementation of any capital expenditures within established budget and timeline
* Support manufacturing schedules as required, for week-end and holiday support
* Perform laboratory investigations and generate reports in response to action / alert notifications, OOS or aberrant trends / results
* Maintain cleaning, maintenance, and filing systems within area of responsibility to ensure compliance and good lab practices

## Qualifications for QC microbiology

* Supports Business Leaders
* Reports to Site Quality Director
* Experience of 3-5 years as a Technician is acceptable with High School diploma/GED
* This position is a day shift position working Sunday thru Thursday
* Maintain positive attitude in a team environment
* Assist in ensuring that current compliance issues and trends, both internal and site-wide, are critically evaluated and training is provided where appropriate.• To maintain competence and keep up to date with all new technologies, procedures and methods used in the Microbiology Laboratory