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# Example of QA Specialist / Senior Specialist Job Description

Our innovative and growing company is looking for a QA specialist / senior specialist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for QA specialist / senior specialist

* Assist team with identifying, creating, fleshing-out, and decompose requirements
* Create, modify, and review contractually required technical documentation such as architectural documents, activity diagrams, entity-relationship diagrams, design documents
* Maintain schedules and coordinate activities for project efforts while maintaining high quality execution
* Collect, track and report test metrics and brief leadership on test status
* Identify interdependencies, ambiguities or omissions
* Evaluate the test automation strategy and approach to identify and recommend areas of improvement
* Ensure successful coding and maintenance of automated unit tests
* Debug test-automation failures and test-environment issues
* Identify, troubleshoot and provide solutions for issues
* Effectively manage test data

## Qualifications for QA specialist / senior specialist

* Participate to the Quality Compliance Scorecard (QCS) meetings (both locally and globally) as required
* Be a CAPA Manager
* Create all the necessary reports / metrics / KPI’s required by the Site and Global network
* Manage Quality Projects as requested by Management and role
* Job responsibilities will be primarily focused on North Reading (Massachusetts site) site with primary focus on warehouse operations
* Bachelor’s degree in Life Sciences or Equivalent Experience