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# Example of QA Specialist / Senior Specialist Job Description

Our company is looking to fill the role of QA specialist / senior specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for QA specialist / senior specialist

* Actively identify, suggest and participate in continuous improvement activities
* Draft, negotiate and complete quality agreements with customers and suppliers
* Oversees the document control processes which include
* Participates on clinical project teams, influences clinical teams toward a state of inspection readiness at all times
* Plans, schedules, and conducts internal and external quality assurance audits of the systems, clinical investigative site audits, procedures, and controls employed in the design, conduct, and analysis of clinical trials
* Assesses sponsor/investigator/monitor compliance with protocol, GCP and applicable regulatory requirements and relevant BSC policies and procedures
* Assesses the accuracy, validity, and quality of the scientific data generated during clinical trials
* Participates in problem-solving with project teams at investigator sites
* Communicates observations to clinical investigators and clinical program managers
* Documents audit observations

## Qualifications for QA specialist / senior specialist

* 6 years UNIX experience with J2EE web hosted solutions
* 6 years UNIX experience with .NET applications
* 6 years of experience with performance test simulations or at least 6 years of experience in performance analysis or at least 6 years of experience in performance tuning or at least 6 years of experience in performance monitoring in a n-tier environment
* Related experience should be in GMP-regulated industries in quality assurance and/or compliance or equivalent experience
* Related experience in supporting an operational quality control lab
* Bachelor’s degree in Chemistry, or related discipline (QA/RA), with at least 3 to 5 years relevant experience in pharmaceutical or related industry