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# Example of QA Inspector Job Description

Our company is looking to fill the role of QA inspector. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for QA inspector

* Position must work closely with Warehouse leadership and Operations/Production/Manufacturing/Packaging staff to coordinate use of floor space for sampling
* Consistently reviews in-process batch documentation to ensure real-time compliance to product specifications, good documentation practices, company SOP’s and cGMP’s.Discusses errors directly with line personnel so corrections can be made if required
* Perform in-process and finished goods quality inspections ensuring merchandise meets COMPANY requirements
* Inspect merchandise throughout the manufacturing processes to ensure conformance to all COMPANY requirements
* Participate in corrective action projects and other QA related special activities
* Performance of specific inspections and tests, and specific report preparation
* Performs receiving inspection of incoming material using various measuring devices such as comparators, calipers, micrometers, meters
* Verifies documentation such as picking lists, vendor supplied test data, purchase orders
* Interprets and utilizes inspection procedures, blueprints, schematics, assembly drawings, work orders, specifications, and process documentation to perform quality tasks
* Confers with management, engineering, and production to determine quality and reliability standards

## Qualifications for QA inspector

* Well-versed in using measuring equipment such as air spindle gage, micrometer
* The applicant must have good communication skills, both oral and written in English and Chinese
* Capable of communicating quality and ink engineering criteria/issues to all levels of factory employees, buyers, and suppliers
* Prior experience as an inspector is desirable
* Experience using ink quality control equipment, viscometer, particle size analyzer, tensiometer
* High school graduate to college and above