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# Example of PTP Analyst Job Description

Our growing company is looking to fill the role of PTP analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for PTP analyst

* Act as PtP contact person for Shared Service Center in Costa Rica and Barcelona
* Monitor and improve PtP KPI’s
* First point of contact for users with PtP questions
* Advanced communication skills in English (min
* Fully engaging with the process to transition the Unify solution into the ERP CoE
* Have demonstrable business analysis skills, ideally within a highly regulated industry chemical, manufacturing or pharmaceutical
* Additionally, experience of the business process for refining would be highly desirable
* Analysis of “Detracciones” and “Retenciones” in each country
* Daily and monthly GL tax reconciliation
* WHT tax payments according with local regulation in each country

## Qualifications for PTP analyst

* Advanced communication skills in English and German
* Advanced communication skills in English and Czech
* Technical Diploma or Bachelors Degree in Accounting
* College or university degree preferably in Finance or Accounting
* Fluency in English is a must, fluency in any other languages – preferably German, Dutch or Spanish - is an asset
* 0-3 yrs of experience, 1 year of relevant Accounts Payable Experience - Preferred