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# Example of Property Claims Adjuster Job Description

Our company is searching for experienced candidates for the position of property claims adjuster. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for property claims adjuster

* Supporting the claims operations team to generate reports, monitor service level agreements (SLA’s), recover funds from 3rd parties, chase up information required to progress the claim
* Knowledge of current case law, statutory law, DOI regulations, that apply to claims practices and issues within the territory of operation
* Ability to analyze and adjust structural property damage estimates
* The ability to evaluate, investigate and resolve claims
* Establish reserves based on evaluation and adjust reserves as necessary with all new information
* Ability to interpret routine and complex policy contracts and coverage
* Demonstrate sound analytical skills
* Ability to negotiate effectively and the ability to communicate effectively orally and in written form
* Ability to work effectively with company personnel, agency personnel, legal counsel, and others with whom our business is associated
* Ability to plan, organize and establish priorities to maintain various responsibilities under critical deadlines

## Qualifications for property claims adjuster

* Baccalaureate degree in a related field, or demonstration of equivalent knowledge and critical thinking skills
* Familiar with Hawaii statutes and regulations and an active license or ability to promptly obtain such, in the state of Hawaii
* Haag Certification or willingness to pursue is a plus
* Capacity to work on all islands as needed
* The capabilities, skills and knowledge required is normally acquired through Bachelor’s Degree and/or equivalent experience
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