Downloaded from <https://www.velvetjobs.com/job-descriptions/property-claims-adjuster>

# Example of Property Claims Adjuster Job Description

Our growing company is looking for a property claims adjuster. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for property claims adjuster

* An opportunity to be your best and work with talented and inventive professionals at a Company Forbes magazine named to its list of America’s 50 Most Trustworthy Financial Companies for the last two years and that A.M
* Works with and may coordinate a number of vendor services such as contractors, emergency repair, cleaning services and various replacement service
* May be required to have and maintain sufficient home-based internet connection
* A minimum of three years’ experience adjudicating first party commercial property and time element claims
* State Adjuster licenses
* Advancement potential for success-oriented people
* A unique opportunity to positively impact people’s lives during their time of need
* Professional Growth through our comprehensive training and development programs
* May be part of a formal training program
* Evaluate compliance with the applicable governmental statutes, including tort claims statute with in-depth knowledge of multi-jurisdictional claims handling issues

## Qualifications for property claims adjuster

* Must obtain and maintain required adjuster license(s)
* Xactimate and property adjusting experience preferred
* Requires solid claims experience preferably in field homeowner's insurance, property damage estimating experience, or construction experience
* The capabilities, skills and knowledge required is normally acquired through Bachelor`s Degree or equivalent experience
* Minimum of 3 or more years of related professional experience
* Experience using estimating software programs such as Xactimate, Symbility