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# Example of Project Supply Chain Manager Job Description

Our growing company is looking for a project supply chain manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for project supply chain manager

* Manage the implementation of these projects
* Help define and drive project tasks and milestones within necessary timing
* A documented project scope, milestone plan & the key deliverables
* A tracking mechanism & report against project KPI’s
* A Management of Change document and process for re-evaluation at each stage of Capital Value Process
* Monthly review and update of each Project in Pipeline & Tracker systems
* Proposing the CI programs/initiatives and prioritize them
* Identifying persons/functions in charge of every CI programs which have been endorsed to implement by the Manufacturing and/or CF Managers
* Working with the SPA of the programs to understand the required resources and flagging up any resource constraint with proposed solutions
* Supporting Individual Program SPA by providing regular updates and timely, accurate information to aid the monitoring and delivery of the programs

## Qualifications for project supply chain manager

* Higher education, degree in science (chemistry, pharmacy or chemical engineering) or business administration, university degree or MBA preferred
* 5 years within similar role and complexity
* Experience in Supply Chain Management in Pharmaceutical or Food industry • Solid Project management skills Is key
* Solid knowledge of change management in the cGMP environment
* Basic understanding of the GxP’s
* BS Degree in Business or Supply Chain Management