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# Example of Project Supply Chain Manager Job Description

Our company is searching for experienced candidates for the position of project supply chain manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for project supply chain manager

* Create and maintain a Confluence Workspace to house critical project documentation / reference material
* Facilitate the use of JIRA to support the project User Stories / Features as defined by the Business Requirements
* Partner with business stakeholder groups to define and document Business Requirements
* Drive decision-making processes to resolve blocking issues and maintain forward progress
* Own meeting agendas, schedules and outcomes
* Provide ongoing monitoring of the project budget
* Oversee the Change Control process for any changes / adjustments to overall project scope
* Manage the work of consultants, allocating and utilizing resources (both internal and external) during projects
* Successfully offload at project completion to end user groups and Support and Operations group
* Define, manage, and execute Project QA

## Qualifications for project supply chain manager

* Additional education in commercial fields (Ex
* Demonstrated ability to lead cross-functional projects in an international context (ex
* Bachelor?s degree (Engineering, Science or Economics)
* Basic knowledge of Finance, Information Technology, Supply Chain, Packaging, and Operational Excellence Preferred Requirements
* Six Sigma Black Belt or similar certification is desireable
* Works well independently and in a team environment both as a leader and as a participating member