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# Example of Project Manager, Product Job Description

Our growing company is searching for experienced candidates for the position of project manager, product. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for project manager, product

* Organize and lead regular project review meetings with internal cross functional departments, outside sources, to update team members on project status
* Manages a portfolio of projects, often with budgets above $500K and timelines ranging 1-3 years
* Leads the planning and the tracking of projects
* Leads the team in using project management best practices and tools
* Facilitates defining project scope, goals and deliverables
* Plans, schedules and monitors project tasks and timelines
* Facilitates identifying and monitoring project risks and mitigation plans
* Supports the project leader in managing project changes and interventions to achieve project objectives
* Facilitates project evaluations and assessments of results
* Facilitates portfolio & project reviews

## Qualifications for project manager, product

* Product Management or eCommerce experience is an advantage
* Ability to connect with and influence people across cultures and multiple business units
* Quickly establishes respect and credibility in discussion and negotiation with peers and senior colleagues
* In lieu of degree, 10+ years experience and minimum high school diploma/GED required
* Degree in Business, Engineering, and Technical
* Familiarity with management tools such as JIRA, Rally, Trello