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# Example of Project Manager Finance Job Description

Our company is growing rapidly and is looking to fill the role of project manager finance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for project manager finance

* Work proactively with the business and IT to document Finance impacts, business requirements, implementation plans, for projects
* Lead cross-functional teams, partnering with clinical leadership and analytics
* Meet project financial objectives by forecasting requirements
* Prioritize project initiatives and lead project planning and delivery for FP&A’s portfolio
* Develop project plans and track deliverables, issues, and risks to ensure successful launch of projects
* Ensure clear communication of project responsibilities (e.g., expectations, assignments, and reviews) necessary to successfully complete projects
* Facilitate issue resolution in a manner that keeps everyone productive and engaged
* Enable and ensure the success of our projects by assuming responsibility for project support tasks that allow the team members to focus on project development and milestone delivery
* Create positive relationships and maintain effective communication with all team members and stakeholders
* Provide weekly status reports, escalate issues to management as needed

## Qualifications for project manager finance

* Lead the analysis, requirement development, design, documentation, implementation and maintenance of financial reporting and planning solutions for business processes, including Hyperion Planning, HFM, DRM
* Extensive experience in project management preferably with a qualification in PMP, IPMA or Prince II or equivalent project management experience
* 5 years of experience in end to end delivery of a minimum of three end to end system implementation projects
* Experience in applying 3 years of data migration projects with SAP or other large ERP solutions
* Experience in delivering multiple process improvement projects or similar projects
* Deep experience in dealing with stakeholders, defining project plan, managing risks/issues/dependencies and people