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# Example of Project Manager / Architect Job Description

Our company is growing rapidly and is hiring for a project manager / architect. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for project manager / architect

* May lead functional or segment teams or projects and serve as a leader/ mentor by reviewing work performed by others and provide recommendation for improvement
* Coordinate/communicate with architects from across the DOJ components and form other groups within DOJ OCIO
* Explain existing system capabilities to key business users
* Contract documents
* Function as the primary contact for all communication between the client and Perkins+Will, ensuring timely resolution of client concerns and management of business issues including contracts and additional services
* Directs Consulting Architects, Engineers and Contractors, and makes recommendations or decisions concerning firms, schedules and performance of consulting firms
* Consults with Manager to solve the day-to-day issues that arise on the assigned projects
* Interacts and coordinates internally with various departments
* Senior Project Manager for large scale business operations, data quality, and systems projects
* Owns the SSD business operations, and technical architecture

## Qualifications for project manager / architect

* Proven knowledge and experience solving complex data issues for Consumer Products and Retail customers (Telecompreferred as well)
* Minimum 10 years of proven track record of successful complex ERP (preferably AX) project delivery
* Good solution awareness of related Microsoft solutions, technologies, tools and industry trends like Microsoft Sharepoint, Dynamics CRM, BI, .NET
* Experience should involve a mix of business and technology consulting across the lifecycle of IT (examples may include assessment and analysis, design, business case development, architecture, envisioning, planning, deployment, benefits analysis, and management)
* Experience with AX2012 R2 required, AX2012 R3 preferred
* 10 plus years experience with the design and installation of windows and Linux servers, VMWare technology, storage technologies and network sizing required