Downloaded from <https://www.velvetjobs.com/job-descriptions/project-finance>

# Example of Project Finance Job Description

Our company is growing rapidly and is looking to fill the role of project finance. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for project finance

* Attend client meetings and assist in pitching for new transactions
* Supervise junior staff in preparation of pitch books for clients
* Support junior staff in the preparation of internal revenue and return analysis for discussion with transaction team leader and Head of PFNA
* Master data set up in SAP and TM1
* Implement new cost center hierarchy to align with local and Global reporting requirements
* Ensure assets are properly tagged and transferred to new legal entity
* Ensure implementation of integrated reporting solution for local and global needs
* Implement global charging model
* Work with Process Managers to estimate resource requirements and defining project team roles and responsibilities
* Develop and/or review estimates and estimating assumptions for the project's schedule, effort, and cost using established estimating models, leading practices, and past experience

## Qualifications for project finance

* Professional qualifications in PRINCE2 and/or PMI, PMP will be highly regarded
* Ability to work largely independently, in a team environment
* Excellent communicator (writing, listening and playing back, presenting)
* Minimum of 5 years of experience in retail industry with good understanding in finance functional processes and transformation
* Experience in documenting processes and controls
* Be on the frontline every day