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# Example of Project Finance Analyst Job Description

Our growing company is looking to fill the role of project finance analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for project finance analyst

* Conduct analysis of forecast position vs
* Performing technical and legal due diligence, reading consultant reports
* Support in the preparation of client materials (presentations, proposals, RFPs, term sheets)
* Ensure budget reviews are completed in a timely manner
* Understands monthly results and communicates issues vs
* Act as a financial advisor to the Project Manager, and Global Unit Head
* Overall Responsibility and accountability for people/resource management
* Ensure financial (Invoicing & PO ) project governance & run the process
* Support in other Miscellaneous operational activities
* Work closely with Servicing Capacity Planning Leader to develop and implement capacity planning models

## Qualifications for project finance analyst

* Fluency in Spanish and/or Portuguese is strongly preferred
* Be adept at problem solving and have a proven ability to work accurately in a fast-paced environment
* 2-3 years + proven business analyst
* Skills & delivery track record
* Knowledge of the full range of Finance functions (with business product knowledge of Accounting (SAP GL), Reference Data, FDW, MIS, and a keen eye for details
* Knowledge of Ledger and MIS related processing and operations across Test and Production