Downloaded from <https://www.velvetjobs.com/job-descriptions/project-finance-analyst>

# Example of Project Finance Analyst Job Description

Our innovative and growing company is looking for a project finance analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for project finance analyst

* Deal analytics (financial analysis, financial modeling)
* Leading ratings analysis and research on new and existing transactions;
* Conduct analysis and research on the performance of borrowers to assess historical performance and future projections
* Conduct monthly review and analysis of assigned projects to determine if there are any budgetary risks
* Consolidate and maintain central repository of project data obtained from Project Managers and Suppliers
* Analyze project data to produce standard and ad-hoc reports
* Perform reconciliations to resolve discrepancies
* Design/Improve data collection techniques
* Play a significant role within the PMO team as the key reporting point-of-contact for all projects
* Analyze project data to produce standard and ad-hoc reports (Weekly project status reports

## Qualifications for project finance analyst

* 7+ years experience in a Finance Change role in the Financial Services industry
* Investment Banking product knowledge (Derivatives - Interest Rate , Credit, FX, securities and structured products) and the CFO processes typically required to support such processes
* Demonstrated capability (2 years +) of managing and executing change in a Financial Services organisation for CFO systems and processes
* Good communication (written, verbal, presentation) skills
* Strong working knowledge of Microsoft office products such as (project, PowerPoint, excel, visio )
* A keen, long-term interest in investment banking and the financial markets