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# Example of Project Construction Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of project construction manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for project construction manager

* Perform duties as they relate to a multi-store retail chain environment including Kirkland’s store criteria and merchandising philosophy
* Perform special “roll-out” short-term projects as needed
* Interpret corporate data and utilize as needed for management evaluation
* Manage the fixture procurement/distribution/and fulfillment program as needed
* Deliver strong project management skills, especially the management of scope and deliverables across multiple, concurrent projects
* Proactively identify, communicate, and resolve customer issues that threaten the success of the project both internally and at the customer site
* Utilize effective change management best practices in leading product implementation projects
* Utilize positive people skills when providing work direction and status review for assigned project team members
* Provide weekly updates to Facilities Services Management
* Draft and distribute monthly project status report updates on budget, costs to date, forecasted cost risks, schedule and end user communication

## Qualifications for project construction manager

* Minimum four years of related experience and/or training
* MP (US and/or Canada) and LEED AP preferred
* Project/ Construction Management qualifications in the form of a Bachelor’s Degree or Diploma in a related field
* Track record in the delivery of large multi functional projects
* Technically proficient and able to understand the requirements of the various disciplines involved in large hospitality projects
* Ability to identify key issues and risks associated with system design and installation, and ability to coordinate management and resolution of the same in consultation with client, designer, and contractor