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# Example of Project Architect Job Description

Our growing company is looking to fill the role of project architect. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for project architect

* Experience of putting programs and schedules together
* Experience managing external design consultants
* Previous experience managing a sizeable team
* Communicate effectively with supervisors and peers
* Communicate regularly to upper management and the project team with updates, for example, of the status of each project, potential issues on site, changes in schedule or budget
* Responsible for the development of a project, working with a design director or project manager
* Responsible for client contact and communicating goals and responsibilities to the project team
* Demonstrates understanding of the architectural design process and integration of design concepts with ability to develop design element components
* Thinks and designs three-dimensionally with advance creative and conceptual skills
* Integrates graphic communications and brand messaging into the built environment

## Qualifications for project architect

* Experienced in all phases of project design, construction documentation and construction materials
* Ability to direct, mentor and coordinate work efforts of project team
* Bachelor's degree in Architecture plus 5-7 years of related experience required
* 5 relevant project experience (mid-large level corporate, sports, aviation, or hospitality) preferred
* Bachelors degree in Architecture plus 5-7 years of related experience
* Minimum of 5 years of relevant project experience (aviation or sports projects) preferred