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# Example of Program Technical Manager Job Description

Our company is looking for a program technical manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for program technical manager

* Work closely with business stakeholders to determine their requirements, and then convert them into technical specifications and solutions
* Coordinate activities and resource scheduling across multiple teams
* Manage small to medium technical projects with minimal supervision
* Perform key team roles in an Agile software development environment (Scrum Master, Product Manager)
* Participate in the design and implementation of novel technical solutions
* Write documentation and test plans
* Provide 2nd or 3rd level support on internal or vendor systems
* Collaborate on technology roadmap for infrastructure projects
* Demonstrate extraordinary people skills, customer obsession and attention to detail
* Manage large-scale technical projects with multiple stakeholders, dependencies, and limited resources

## Qualifications for program technical manager

* The candidate should also be an effective communicator capable of independently driving issues to resolution and communicating insights to both technical and non-technical audiences
* 4+ years of experience in managing cross-functional projects with SFDC as the major technology
* Create and manage program plan across multi-year, cross- technology projects
* Create program health metrics and monitor project health
* Work in a cross-vendor, cross-cultural environment to drive program & project decisions
* Issue Management - Maintain a cross-functional, cross-organizational project issues list w/prioritization based on the issue's level of importance