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# Example of Program / Senior Program Manager Job Description

Our company is hiring for a program / senior program manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for program / senior program manager

* Ensure that costs incurred are monitored against plans and realize benefits as planned as the program progresses
* Plan the overall program from end-to-end
* Monitor and report progress internally/externally
* Take overall responsibility for the program plan
* Ensure that the plan realizes benefits in the best way for the carrier organization and the customer
* Approve the program plans of the program teams, negotiating work packages as required
* Ensure the delivery of these work packages within the set time, quality, and budget constraints
* Manage and resolve dependencies between the programs of the program
* Report overall program status to internal/external stakeholders at regular intervals and on an ad-hoc basis
* Interface and work with ADP’s Engineering and Technical Operations organization to define the processes, tools, and people requirements and the associated timing to meet portfolio objectives and commitments

## Qualifications for program / senior program manager

* Study/Certification in Program/project management disciplines
* Study/Certification in Agile methodologies
* Four-year college degree, or equivalent, in electronic, software or mechanical engineering or related technical discipline, plus a minimum of ten years of related technical or engineering experience including seven years of project engineering/management, program management or other supervisory responsibility
* Advanced engineering degree or MBA is preferred
* 10 or more years IT PM experience with 5 or more years IT PM experience within DOD or IC
* Demonstrate expert-level knowledge in planning, directing, and managing projects/operations in an organization similar in size to CND