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# Example of Program Cost Schedule & Control Job Description

Our growing company is hiring for a program cost schedule & control. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for program cost schedule & control

* Detailed control over all funding limitations, labor realignments and travel
* Setting up cost control system, monitoring and controlling costs and schedules on contracts requiring validated cost schedule control system
* Performing analyses and preparing reports in order to ensure that contracts are within negotiated and agreed-upon parameters and government cost control guidelines, including in-depth trend analysis
* Preparing budgets and schedules for contract work and performing and/or assisting in financial analyses such as funding profiles, sales outlook, and variance analysis
* Performing monthly and quarterly Estimates at Complete (EACs)
* Effectively communicate with leadership and customers regarding financial status, metrics and deliverables
* Timely and accurate financial reporting and analysis
* Budget support and variance analysis
* Verifying monthly customer invoices for correctness
* Tracking delivery order funding payments

## Qualifications for program cost schedule & control

* Bachelor’s Degree in Accounting, Finance and 2 years of related experience
* A minimum of 1 year of experience working in Aerospace and Defense/Government Contract Accounting
* An Active DoD Secret security clearance investigated within the past 5 years
* Bachelor’s Degree in Accounting, Finance or related to Accounting and 8 years of accounting and/or financial analysis experience
* Ability to communicate effectively and experience with delivering presentations
* Extensive work experience as a cost material or labor planner