Downloaded from <https://www.velvetjobs.com/job-descriptions/production-staff>

# Example of Production Staff Job Description

Our company is growing rapidly and is looking to fill the role of production staff. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for production staff

* Providing executive support as needed
* Lead activities that involve issuing reports, conducting product quality audits, issuing & dispositioning product holds, maintaining & interpreting product, process & material specifications related to maintaining & improving the product quality within the manufacturing process
* Drive activities that involve facilitating development builds & trials, issuing product, process or material specifications, analyzing data & conducting process & equipment trials related to improving manufacturing capability & competitiveness
* Develop & implement activities involving continuous improvement tools, analysis of product irregularities, recommending solutions & facilitating cost down initiatives related to improving product costs
* These duties would include training & instruction of appropriate team members & day-to-day floor support
* Research, analyze, identify & correct unacceptable performance through analysis & technical knowledge of the product \* process including waste & cost reduction
* Provides subject matter expertise for all processes and products in assigned area of responsibility
* Keeps abreast of daily unit operations ensuring quality, efficiency, and minimal waste
* Conduct test runs, new product startups and other process improvement activities
* Responsible for material balancing of assigned processes to include raw material, product and waste streams

## Qualifications for production staff

* 8+ years of experience performing similar work (Automotive industry experience preferred)
* Five years of professional work experience in commercial software development using C++, C#
* Requires a bachelor’s degree or master’s degree in Electrical Engineering or a related technical discipline from an accredited institution
* Bachelor Degree or at least 5 years Goodyear Manufacturing experience including an Area Manager assignment
* Technical MBA preferred
* Minimum of 6 years’ experience in Manufacturing, Continuous Improvement experience, a solid understanding of product quality and waste reduction and experience in understanding product integrity required