Downloaded from <https://www.velvetjobs.com/job-descriptions/production-mechanic>

# Example of Production Mechanic Job Description

Our growing company is searching for experienced candidates for the position of production mechanic. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for production mechanic

* Manage, motivate, develop and provide direct leadership to maintenance staff
* Evaluate incoming work notifications, prioritize and ensure that all scheduled work orders are completed in the allocated time
* Review completed work orders for correctness and completeness
* Perform periodic inspections of recently maintained equipment so as to observe the quality of the maintenance performed and the operating condition of the equipment
* Assist with the implementation of capital projects
* Provide fast and efficient response for emergency breakdowns and service calls
* Communicate status of preventative maintenance work orders and other assignments to production manager and manufacturing support team
* Facilitate and lead on-the-job and safety training for the maintenance team
* Supervise contractors and vendors while performing work for the maintenance department on company property
* Ensure compliance will all required federal and state regulations to ensure that corrective action requests are dealt with in an effective and timely manner

## Qualifications for production mechanic

* This position also requires the ability to read and understand service manuals
* Must be able to work in conditions that may be unfavorable
* Work schedule may vary but is mainly a Monday thru Friday dayside job
* A High School diploma or equivalent, with a strong preference for trade school or vocational training and a minimum of two years mechanic experience in a manufacturing environment
* Proven problem solving and troubleshooting skills with industrial equipment
* A mechanical aptitude with the ability to working independently, using manuals to learn and master equipment operation and solve production issues