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# Example of Production Maintenance Technician Job Description

Our company is looking for a production maintenance technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for production maintenance technician

* Operation, maintenance and repair of responsible equipment
* Follow team operating procedures
* Generate failure reports and corrective measures on major incidents to decrease and prevent failures
* Communicate when appropriate the status of responsible equipment and effects to operations
* Ensure that safety standards are maintained in the course of performing duties
* Ensure that the facility areas and work environment are free of hazardous objects and substances
* Coordinate repair activities with sub-contractors
* Submit repair reports from sub-contractors, including replaced spare parts and maintenance costs
* Submit reports on work activities and progress of work to the supervisor
* Able to maintain effective communication with PM and Production teams

## Qualifications for production maintenance technician

* May require forklift license
* Ability to meet deadlines and to concentrate and pay attention to details
* Electrician license or 2-year technical degree in Industrial Maintenance or Engineering preferred
* Some knowledge of specialty fields, such as hydraulics, PLC logic, plumbing, general contracting, welding, HVAC/refrigeration, preferred
* 5+ years in export operations / compliance, Import experience a plus
* 1-2 years relevant work experience in large MNC