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# Example of Production Control Analyst Job Description

Our innovative and growing company is looking to fill the role of production control analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for production control analyst

* Uses customer demand data and inventory data to produce monthly master schedules (Forward Plan)
* Integrates the production of new or revised parts (PSW) into the production schedules and follows up to ensure schedule requirements are met
* Responsible for accurate maintenance of item master files and other files as required
* Achievement of Finished Goods and Work in Process inventory targets
* Coordinates the ordering of components for production plan
* Tracks and ensures on-time vendor delivery
* Maintains KANBAN for finished goods
* Establish and coordinate production schedules
* Works collaboratively with individuals across the organization to troubleshoot and resolve both 3rd party and custom-developed application issues
* Estimates issue resolution times through both independent analysis collaboration with other team members

## Qualifications for production control analyst

* In depth knowledge of Custody (Pension, Insurance, Fund, or ICS) or Funds Business
* Basic user knowledge of CMS (Client Management System)
* Strong orientation to operational detail and accuracy
* Experience with Ford's CPARS platform
* Functional knowledge – front-to-back system/function flow knowledge preferably of a diverse mix from either a buy-side or sell-side firm
* Position on-site in Washington, or remote