Downloaded from <https://www.velvetjobs.com/job-descriptions/product-program-manager>

# Example of Product Program Manager Job Description

Our company is looking to fill the role of product program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for product program manager

* Own and deliver reporting cadence for communicating progress against the security team's goals and key priorities
* Drives and is accountable for operational excellence with duties including project reviews, feasibility analysis, cost benefit analysis, prioritization, initiation, execution and closure for all project work related to the program
* Clearly communicates program status, issues, risks, plans, to Product Controllership Core Team and Senior Management
* Manages budgets and contracts associated with program(s) or initiative(s) as applicable
* Act as the primary PC contact for operational teams, driving clarify, understanding, and resolution of data and systematic issues
* Collaborate with internal domain experts across functions to drive improvement in data quality for attributes critical to Product Controllership
* Evaluate PC process/system designs for compliance with emerging global UDI regulations
* Coordinates program support activities between marketing, operations, engineering, supply chain and services teams, including the development of internal and external communications, establishing roadmaps and benchmarks, requirements gathering, development, implementation, testing and training plans, and ensuring the successful transition to the functional owners while ensuring compliance with quality systems and regulatory requirements
* Contribute to the roadmap definition of his/her System/Product
* Propose the System/Product specifications aligned with Solutions needs and requirements, in

## Qualifications for product program manager

* Advanced program management skills and Professional Program Management certification is a plus
* At least 3 years digital industry experience
* At least 1 year project / program management experience
* 1-3 years experience working with REST APIs and developer platforms
* Microsoft Office, 365, SharePoint & PowerPoint ‘guru’
* Minimum of 5 years of experience with Program/Project Management or equivalent experience, ideally in a cross-functional technical delivery capacity