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# Example of Product Program Manager Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of product program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for product program manager

* Create and maintain overall project/program plan and timelines for key milestones
* Business cases and forecast value of potentialnew products
* User journeys and user experiences
* Lead definition of business and functional productrequirements
* Engage with IT teams in an iterative manner to continuallydevelop, test, and refine a prototype
* Collaborate with a wide range of external and internalstakeholders to execute and deliver new products to market
* Manage multiple projects and provide key status updates
* Summarize key research/analysis findings or project updatesand present to leadership and cross-functional stakeholders
* Manage project deadlines through managing resource allocations, managing deliverables, tracking hours, monitoring schedules, updating percentage completion
* Monitor project variables (e.g., cost, effort, scope, ) against the project plan and the project baseline

## Qualifications for product program manager

* Manage overall scope, cost, quality, and delivery for Supply Chain program
* Manage the lifecycle of products from pre-concept commit insuring compliance to all the defined processes
* Oversee and prioritize risk mitigation strategies while actively seeking and incorporating best practices
* Understand Agile and DevOps methodologies, cloud technologies, to meet project deliverables
* Execute on strategic and transformational projects to evolve capabilities
* BA/BS in engineering, computing science, business administration or supply chain management