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# Example of Product Associate Job Description

Our company is looking for a product associate. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for product associate

* Create the key inputs required for the Scrum Team methodology (user stories)
* Support the Scrum Team Team in the execution of their daily work by providing input about business requirements, resolving blocking issues, and participating in the required rituals/ceremonies
* Provide timely information that will trigger product and release decisions
* Requirement gathering/detailing/investigation with Stakeholders and other member of the Product Team
* Prioritize requirements, defects, and other work items for the Scrum team
* Manage requirements dependencies with other teams and areas such as UX, architecture, release managers, negotiating and reprioritizing as appropriate
* Work with the team QA, being an active participant in testing and stories approval
* Support the creation of the release documentation, workshops and required training material/sessions
* Perform job shadowing of senior members (Product Owners)
* You'll be our customers' voice in the development of new soft products

## Qualifications for product associate

* Two or Four year Degree in a Science or related field
* Experience working with Salesforce (Service Cloud preferable) as a “super” user or Salesforce ADM201 certification
* Comfortable working in an agile environment using Scrum
* A technical knowledge of web applications would be desirable but not essential
* 2-4 years in a Science-related field
* 3-5 years' experience in an FDA regulated industry (Pharmaceutical, Biotechnology or Devices)