Downloaded from <https://www.velvetjobs.com/job-descriptions/private-wealth-management-asia>

# Example of Private Wealth Management Asia Job Description

Our company is growing rapidly and is hiring for a private wealth management asia. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for private wealth management asia

* Manage the end to end recruitment process from sourcing to offer stage
* Provide guidance and advisory support to Sales Managers and other Hiring Managers
* Build relationships with internal key stakeholders, Search Firms, candidates, Researchers and HR Business Partners to ensure a seamless and high-touch recruiting experience
* Screen resumes and conduct interviews to yield strong pipeline of qualified candidates for Investment Representatives
* Identify, source, track and recruit qualified candidates utilizing diverse sourcing strategies with a strong focus on direct sourcing including social media, employee referrals and networking
* Build knowledge of PWM Asia along with an understanding of its culture, vision, platform and product offerings
* Partner with HR to facilitate offer and onboarding process, including job offers, background checks, and other pre/post-employment activities, ensure they are in line with the firm’s recruiting policies & procedures and all compliance guidelines are met
* Conduct market intelligence projects and prepare industry analysis reports
* Take a leadership role within the Recruiting team, and potentially manage junior recruiters
* Advise the Firm on private banking, banking and prudential related issues

## Qualifications for private wealth management asia

* Holder of SFC Type 2 license will be a high priority
* Mandarin preferred (Because of client interaction)
* Experience / knowledge in Private Banking industry preferred
* Experience in using Taleo is a plus
* Candidates with less experience will be considered for the position of Associate
* 3 to 5 years of experienced in Private bank, wealth management is preferred