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# Example of Principal Specialist Job Description

Our innovative and growing company is looking to fill the role of principal specialist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for principal specialist

* Perform review of results to audit process or equipment compliance to FDA and GMP requirements
* Help remediate processes and systems in accordance with company standards and regulatory requirements
* Demonstrate understanding of 21 CFR Part 11, 210, 211 and equivalent global regulations
* Interact with project teams and applicable research groups as they impact the quality operation
* QA project management
* Interpret complex, explicit documentation for new and current compliance procedures and FDA enforcement action/trends
* Provide guidance to End User for their SOPs
* Development and administration activities for complex Request For Information (RFI), Request for Proposals (RFP) and Request for Quotes (RFQ)
* Qualifying and selecting complex suppliers and seeking alternate suppliers
* Perform Cost Analysis and Price Analysis and assist team members

## Qualifications for principal specialist

* 3 years of accounting or audit experience
* 3 years of experience in financial systems
* Demonstrated ability to co-ordinate the work of others, leading project teams
* Demonstrated ability to clarify, communicate and solve complex problems
* Respond to emerging threats such as APT and other forms of targeted attacks, organized crime
* Perform detailed forensic analysis of assets, including logs, malware samples, hard drive images