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# Example of Principal Specialist Job Description

Our company is hiring for a principal specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for principal specialist

* Facilitate the consistent use of best practices for compliance, accuracy, completeness, documentation, timeliness and other relevant measures of quality
* Partner with both internal and external groups to understand accounting policies and implications to home loans accounting processes
* Collaborate with different teams within home loans accounting and across the organization on various planned and ad-hoc corporate initiatives
* Represent SRO on a cross-functional agile project team
* Perform test execution
* Perform training with impacted SRO teams
* Prepare balance sheet account reconciliations as needed
* Identifying and determining applicability of risks
* Designing, implementing and monitoring compliance controls
* Proactive identification, assessment and monitoring of potential risks inherent to the Stress Testing process

## Qualifications for principal specialist

* 3 years of accounting, financial reporting or audit experience
* Strong knowledge of PeopleSoft general ledger and/or Hyperion Financial Management
* Bachelor’s Degree in accounting, finance or business related field, or military experience
* 2 years Retail Bank / Financial Services experience
* ReconPlus application experience
* MS Office software experience – Excel, PowerPoint