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# Example of Principal Intelligence Analyst Job Description

Our growing company is looking to fill the role of principal intelligence analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for principal intelligence analyst

* Provide auditors and compliance teams with required data testing and reporting validation reports
* Manage vendor and contractors relationships and provide peer mentoring for less experienced team members
* Define, document and establish an ITIL based problem management process and facilitate continual process improvement following major incidents and identified critical process gaps
* Driving adherence to the problem management process across operations, support, R&D, installations, and engineering
* Proactively discover and permanently remove problems before they impact services
* Ensuring that problems are prioritized, progressed and resolved within agreed
* Work with Incident Management, Technical Operations, R&D and Professional Services teams to determine the root cause of reoccurring incidents by following RCA methodologies
* Work to ensure RCA Discoveries are complete, and tracked through to resolution
* Provide a weekly working team meeting and monthly output meeting for executive leadership to review and redirect problem management efforts
* Work with financial operations teams to help define the cost of problem remediation in operational and capital resources

## Qualifications for principal intelligence analyst

* MUST Possess 5+ years’ experience in hands on analytical role, with focus on Root Cause Analysis and Behavioral Analysis in analyzing business problems and making business/operational recommendations
* This position requires individuals to be government trained intelligence analysts with a minimum of 10 years of intelligence analysis and targeting experience
* The individual shall be proficient at using basic computer applications and intelligence related automation to support analytical efforts and product development
* The individual shall understand intelligence requirements for both lethal and non-lethal targeting
* This position requires former military occupational specialty (MOS) 31D, 311A, 311D, 35F, 35M, 35N, 350F, 351M, 352N, 35D, 18F, 180A, or DoD joint service equivalent, or civilian 0132, 1811
* Bachelor’s Degree in Intelligence Studies, Computer Science, Information Technology, or other analytic related field and 9+ of overall experience