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# Example of PM Tech Job Description

Our growing company is hiring for a PM tech. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for PM tech

* Clean area around the EGD’s to include touching up and painting worn spots on strands
* Counts, re-racks and places instruments for various specialties in trays for sterilization
* Properly maintains and decontaminates powered instruments, scopes (rigid and flexible), according to manufacturer’s recommendations
* Communicates to Manager/Lead Tech regarding instruments in need of repair and / or replacement
* Performs instrument lubrication as indicated
* Properly clean carts and instruments in the cart washer
* Create and maintain projects plans to ensure successful and quality driven delivery
* Drive QA and performance testing and deliver changes to production
* Assist in the development of processes and documentation to ensure operational stability
* Delivery management of end solution from development to testing to production

## Qualifications for PM tech

* Refers to Center Manager for guidance on complex, medium-impact or above decisions
* Reports to Center Manager
* Requires frequent lifting up to 5 lbs
* Public relations skills, good administrative and leadership skills are preferred
* 2+ years’ experience with mechanical tools (eg, plumbing, HVAC, equipment maintenance, etc), preferred
* Prior PCT or CNA Hospital experience preferred