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# Example of Plant Supervisor Job Description

Our growing company is searching for experienced candidates for the position of plant supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for plant supervisor

* Maintain equipment history and maintenance records
* Function as the initial scheduling contact with California Independent System Operator (ISO)
* Coordinate the activities of independent contractors and suppliers for maintenance planning and scheduling
* Ensure necessary tooling and other resources are made available to perform operation and maintenance activities
* Ensure that all plant activities are performed in compliance with safety, environmental and other state and federal regulations
* Ensure that all plant activities are performed in compliance with Midway Sunset policies, procedures, and accepted practices
* Ensure effective communication networks with operation and maintenance personnel internal and external suppliers
* Supervise the review, development, and implementation of directives, plant procedures, memorandums and informal letters in order to maintain operating procedures consistent with optimum plant performance and Midway Sunset policy
* Provide support to the Plant Manager in the preparation of periodic reports and charts relating to plant operation and maintenance, budgeting, and other related functions
* Participate in the development of the operation and maintenance budget

## Qualifications for plant supervisor

* Ensure that production levels are at an optimum with a minimum of downtime and mobile equipment is operated correctly
* Responsible for the safety of all personnel and activities in the pit area
* Coordinate work with all areas of the pit
* Accountable for the integrity of Mixer Operators and yard personnel loads and payroll hours
* Monitors loading and tempering time
* Responsible for performing preventive maintenance procedures