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# Example of Plant Accountant Job Description

Our growing company is searching for experienced candidates for the position of plant accountant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for plant accountant

* Prepare monthly Sales & Use Tax Returns, quarterly/annual Government Manufacturing Activity Survey, and other Provincial and/or Federal reporting requirements
* Ensure plant personnel’s adherence to ARPNA policy and financial data accuracy through transaction reviews, administration and review/approval of time reporting, inventory cycle count audits, HFI/OSM inventory reviews, fixed asset physical inventory, administration of fixed asset movements/capitalization
* Lead management/resolution of parked A/P invoices to achieve A/P efficiency targets
* Provides day-to-day financial and operational support for sites assigned
* Performs manufacturing variance analysis
* Responsible for auditing Plant Internal Controls in accordance with Internal Control Structure
* Assist Plants with monthly forecasts
* Works with Plants on preparation of annual budget
* Reviews item standard costs for accuracy
* Provides support to the auditors as needed (both internal and external)

## Qualifications for plant accountant

* Relentless customer focus with a passion to deliver accurate and thorough results in a timely, consistent, and professional manner
* Preference given for CPA and/or MBA
* A minimum of 5 years experience in oil and gas accounting
* Develop and report on daily, weekly and monthly plant performance metrics including yield, throughputs, labor & utilities
* Assist North American locations with AFE creation, and project management
* Standard cost development and analysis on components, labor and overheads as part of the budget process