Downloaded from <https://www.velvetjobs.com/job-descriptions/planning-manager>

# Example of Planning Manager Job Description

Our innovative and growing company is looking to fill the role of planning manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for planning manager

* Create merchandise plans from the category level to meet channel financial goal
* Develop and communicate markdown recommendations and strategies and construct promotional plans to leverage key marketing strategies
* Facilitate the development of an assortment plan with the Merchandise team by guiding and creating analysis and reports
* Provide support in the identification of excess inventory (fabric and finished goods)
* Drive execution and measure performance levels vs
* Lead the production of all Project programme plans ensuring that they are effectively constructed, reviewed and accurately updated at all times
* Manage proactively the level of resource required to deliver the project programme plans for the train manufacture, signalling, depot and maintenance elements (including plans required for tender submissions)
* Lead a team of Planners and Senior Planners, overseeing the day-to-day management of team activities and workload whilst coaching and promoting professional development
* Represent the Project Manager at bid strategy and progress meetings, ensuring that all issues within the programme are highlighted and understood and identifying solutions
* Work in collaboration with the wider PMO function to ensure best practice governance is being followed in line with the business requirements

## Qualifications for planning manager

* AICP and ASLA certifications required
* Previous experience in successfully managing teams or operating group
* Ability to lead and build a team and work as part of a multidisciplinary team
* Previous professional design services group management
* Business Intelligence experience preferred
* Knowledge of merchandise planning and allocation strategies