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# Example of Planning Lead Job Description

Our innovative and growing company is looking to fill the role of planning lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for planning lead

* Operates autonomously as a financial subject matter expert within the firm and collaborates cross-functionally with all departments
* Key figure in the manufacturing standard costing process including the forecasting of product cost changes and presentation of results to management
* To fulfill an advisory role to the Project or Proposal Management, to BY and /or Top management
* Own and drive the strategic planning process and ensure proper translation into financial planning
* Develop and build the right functional organization structure and staffing plan to meet the functional, GMS and BMS objectives of cost, service and quality
* Manage supply issues with a high focus on customer service
* Ensure execution of Finished Goods production planning & raw material procurement
* Represent Supply Chain P&D in the plant Tier Reviews acting as the key interface between SC & Manufacturing partners and supporting functions
* Create, revise, and maintain graphics-heavy, user-friendly instruction and process documents templates to produce and test flight hardware
* Interact with engineering, subject matter experts, and shop floor personnel to ensure that work instructions are created to be easy to interpret, clear (not ambiguous), consistent, and concise

## Qualifications for planning lead

* Time zone flexibility is a must
* Act as the interface with Product, Segment and Finance to negotiate product & customer specific targets and customer growth plans aligned to an integrated national plan for all products and segments
* Integration and prioritization of sales plans, campaigns and activities across specified product areas and customer segments
* Implement processes and tools to disseminate leads across team and network for follow through
* Clearly convey information through a variety of media to stakeholders
* Proactively seeks others for feedback, interest