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# Example of Planner Production Job Description

Our innovative and growing company is hiring for a planner production. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for planner production

* Interfaces with operating and support groups (Purchasing, Finance, QA) to collect data for preparation of schedules and reports providing status reports to internal and external contacts
* Manage Value Stream inventories
* Chip sorting and binning according to the demand
* Identify measurement errors by basic data analysis
* Report material shortages to the wafer production team
* Monitor production capacity, work order status, and schedule overtime when necessary
* Coordinate with customers to expedite orders
* Provide and update delivery schedules to all customers
* Coordinate inter-plant scheduling constraints related to schedule break-ins, raw materials, facilitated through regular communication
* Create production schedule

## Qualifications for planner production

* Bachelor’s degree in Mechanical Engineering, Logistics or equivalent based on experience
* Good Dutch and English verbal and written communication skills
* Knowledge and experience with ERP systems and different planning methods (MRP or ASCP), preferably Oracle eBusiness Suite
* Ability to multi-task and operate in a fast paced environment with minimal supervision
* Advanced skill level in Microsoft Excel preferable
* Minimum 2 years of experience in supply chain, plant operations, sales or key account management