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# Example of Pharmacy Technician Job Description

Our company is looking for a pharmacy technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for pharmacy technician

* Return any unused medication to the appropriate area in the pharmacy
* Current Pharmacy Technician certification in Washington State
* Experience with Epic EHR or other EHR
* Basic computer knowledge, particularly in Word, Excel, and PowerPoint
* Active Pharmacy Technician certification
* Cerner knowledge

## Qualifications for pharmacy technician

* Proficient in MS Office-Excel, Word, and PowerPoint preferred
* Ability to prioritize work when processing pharmacy PA requests per guidelines and within specific turnaround timeframes
* Ability to process high volumes of requests with great accuracy
* Attention to detail and the ability to handle multiple demands and balance multiple priorities in a fast-paced environment
* Must be able to exercise appropriate judgment as necessary
* Clean machines with alcohol between each medication packaging